

Kangaroo Island Landscape Board

Grassroots Grants 2021-22

Frequently asked questions

1. What are the KI Grassroots Grants?

The purpose of the annual Grassroots Grants Program is to support the Kangaroo Island community (individuals and groups) to help them achieve activities to benefit the Kangaroo Island environment.

Projects must be aligned to one or more of the Kangaroo Island Landscape Board's five priorities:

- A connected community at the centre of decision making
- Healthy terrestrial and marine ecosystems and biodiversity
- Sustainable primary production and the island's economy
- Effective water management
- Effective terrestrial and marine pest management

The value of the grant pool is 2.9% of the Kangaroo Island Landscape Board's annual levy income. In 2021-22, \$50,000 will be offered through the Grassroots Grants.

Applications open on 29 March 2021 and close on 30 April 2021, with most projects to be completed by 30 June 2022.

Applications must be submitted via **SmartyGrants** online. The online application portal will be open to anyone in that period via this link

<https://landscape.smartygrants.com.au/KIGrassrootsGrants2021> All grants will be managed through this system.

'Guidelines for applicants' are available <https://www.landscape.sa.gov.au/ki/get-involved/Funding> on our website.

2. Who is eligible for Grassroots Grants?

Eligibility includes but is not limited to:

- individuals
- volunteer/community groups
- non-government organisations
- schools
- progress associations

- peak organisations
- local government related community groups
- outdoor and recreational groups

Applicants must be a 'legal entity'.

3. What is a legal entity?

- Individuals (also known as natural persons)
- Partnerships (made up of two or more individuals)
- Corporations/companies under the *Corporations Act 2001* – have a unique ACN and are represented by "Pty", "Pty Ltd" or "Ltd" following the company name
- Associations – incorporated under the *Associations Incorporation Act 1985* (have "Inc." after their name)
- Trustees in a trust (e.g. John Smith as Trustee for the Smith Family Trust)
- Local Government – under *Local Government Act 1999*
- Most Australian universities

4. What is not a legal entity?

- An unincorporated association or group
- A trust (e.g. Smith Family Trust), however the trustees can be. The trustees may be individuals or companies.
- Businesses/business names
- Some private schools. Some of the larger private schools are incorporated or companies, however many are not.
- Public Schools are NOT a legal entity, however the contract would be with the Minister of Education and Child Development, which is a legal entity.

5. When would I need to have a sponsor?

- If you are not a legal entity, e.g. a group of neighbouring landholders banding together for pest management activities, you will need someone (a person or organisation) to be responsible for receiving and managing grant funding and completing reporting.
- A sponsor's letter is required as part of your application if you are using a sponsor.
- Another common example is an unincorporated Friends of Parks group, who would use Friends of Parks Inc. as their sponsor.

There is a place in the application form where applicants can upload a sponsorship letter from their sponsoring organisation.

6. I am a landholder wanting a grant for works on my property. Can I apply?

Yes, as an individual you are eligible to apply. However, for your application to be considered for funding, you will need to demonstrate community engagement and the benefit to the broader community. Alternatively, you could apply for funding for a not-for-profit project, in partnership with a community organisation.

7. I run a commercial business. Can I apply?

Yes, as long as the project is not-for-profit and meets one or more of the criteria laid out in the Guidelines for Applicants available on-line at: <https://www.landscape.sa.gov.au/ki/get-involved/Funding>

8. What kind of projects are eligible?

Not-for-profit, local projects with environmental or sustainable agriculture benefit on Kangaroo Island. For example:

- weed management (priority will be given to weed management coordinated across neighboring properties, or weed management with biodiversity or agricultural outcomes)
- pest or disease management
- fencing of native vegetation or revegetation
- erosion management
- revegetation
- water or wetland management
- sustainable agriculture trials
- educational activities
- raising community awareness and participation in landscape management.

9. What can't the funding be used for?

- projects, works or activities already funded by existing or future insurance claims
- activities that are causing or likely to cause environmental damage, either directly or indirectly
- property boundary fencing
- preparation of the grant application
- purchase of machinery, plant and equipment that is not clearly outlined in the project budget table in the application form
- activities that occurred before the grant began, or that have already begun
- project management and administration costs of the applicant which are not related to the project and do not appear in the project budget table in the application form
- routine administration expenses, including, but not limited to, accommodation, office computing facilities, legal and accounting fees and bank charges

- existing debts or shortfalls
- marketing and promotion of the organisation or existing services (unless directly associated with the project and educational in nature)
- activities that are unlawful.

10. How long can the grant last for?

The grants will generally last for 12 months, beginning on 1 July 2021 and finishing on 30 June 2022. However, two-year projects may be considered for funding if the assessment panel believes the project requires guaranteed funding for subsequent years to be successful (and the benefits are consequently increased). Two-year projects are only available to community organisations or a group of landholders working together. Two-year projects must be completed by 30 June 2023.

11. Can I purchase equipment to help me undertake on-ground works?

Generally, funding is not provided for the purchase of assets. You are encouraged to borrow or hire equipment; however, purchase of equipment may be considered if it can be demonstrated that this is essential to the delivery of specified works.

12. Will I need a Water Affecting Activity (WAA) permit?

You will need to check if your project is a Water Affecting Activity. If a permit is required, this will be identified in the Grant Agreement, along with any appropriate conditions. Board staff will assist applicants to apply for a permit as part of the grant approval. For more information please go to: <https://www.landscape.sa.gov.au/ki/land-and-water/water-management>

13. Can I ask for 100% funding or do I have to match it somehow?

You can ask for your project to be fully funded, however, it is preferable that volunteer hours or other in-kind support is detailed in the application.

14. Will I be able to get an extension past 30 April 2021 for a late application?

No, the online SmartyGrants portal will close at 3 pm on Friday 30 April 2021.

15. Can I apply more than once?

Yes, as long as the projects are separate and distinct and you or your organisation has the capacity to deliver them.

16. When will I find out if I've been successful?

It is anticipated that the assessment and approvals process will take approximately six weeks. All applicants will be advised whether or not their proposed project(s) were successful by 30 June 2021. Grant Agreements will then be sent to successful proponents.

17. When will I get paid?

Most grants will be paid 100% upfront. In some circumstances (a very big grant or a risky project), we might negotiate a payment split, e.g. 80% upfront and 20% on completion. Two-year projects will receive subsequent years' funding payments upon approval of milestone reports.

18. Will I be able to get an extension past the end date of my project if I need it?

We understand that life is always changing and cannot always be anticipated. However, we expect your work to be undertaken by the end of your project. If you are having issues delivering your project, please contact Bec Mussared on 8553 4421 or Sharon Gullickson on 8553 4414 during business hours or email ki.landscapeboard@sa.gov.au sooner rather than later so we can help you find a solution.

19. Who can I ask for help with my application?

If you need any assistance with the technical content of your application, please contact a member of the Grassroots Grants team below:

Position	Contact	Role
Program Support Officer Executive Officer	Bec Mussared E rebecca.musared@sa.gov.au Sharon Gullickson E sharon.gullickson@sa.gov.au	Grassroots Grants information, advice and technical support including for SmartyGrants
KI Native Plant Nursery Manager	Veronica Bates E veronica.bates@sa.gov.au	Revegetation and pest plant advice
Animal and Plant Control Officer	Jason Walter E jason.walter@sa.gov.au	Weed management advice
Feral Animal Control Officer	Brenton Florance E brenton.florance@sa.gov.au	Feral animal management advice, sustainable agriculture advice
Water Officer	Mark Agnew E mark.agnew@sa.gov.au	Water and wetland management advice, Water Affecting Activity permit advice
Project Officer Narrow-leaved Mallee	Kym Lashmar E kym.lashmar@sa.gov.au	Native vegetation protection and revegetation advice, coast and marine, including marine pest advice

If you need any assistance completing your application through SmartyGrants, please contact Bec Mussared on 8553 4421 or Sharon Gullickson on 8553 4414 during business hours or email ki.landscapeboard@sa.gov.au