

Northern and Yorke Landscape Board

Minutes

Acknowledgement of Country

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon here today. We acknowledge the deep feelings of attachment and relationship of Aboriginal peoples to Country. We also pay respects to the cultural authority of Aboriginal peoples visiting / attending from other areas of South Australia

Meeting Title:		NY Landscape Board Meeting # 3	
Date: 27 July 2020			
Start Time:	09.50am	Finish Time:	16.07pm
Location:	Clare	Room:	Board room
Attendees:	Caroline Schaefer (Presiding Member), Sarah Barrett, Anna Baum, Geoffrey White, Phillip Heaslip (Chair), Peter Angus, Jane Greenslade (Community Board Members)		
Staff:	Tony Fox (A/General Manager), Andy Sharp (Manager Planning and Programs), Rebecca Howard (Manager, Business Services), Rosemary McDowell (Regional Executive Support Officer)		
Apologies:	Nil		
Guests:	Mark Priadko – Finance facilitator Sonya Furey – Governance facilitator Martin Stokes, Team Leader, Water Allocation Planning (DEW)		
Item	Meeting Standing Items		
1	Welcome, apologies and agenda check		
1.1	Conflict of Interest Disclosures Perceived conflicts of interest were raised: <ul style="list-style-type: none"> • S Barrett – volunteer role with Barossa Bushcare Gardens and Landcare Assn - Items 4.7 and 4.10 • A Baum – Contracts for Clare Valley Wine & Grape Assn Assoc. 		
1.2	Minutes from the previous meeting The minutes from meeting No 2 held on 22 June 2020, were accepted as a true and accurate record of the meeting. <p style="text-align: right;">S Barrett / A Baum CARRIED</p>		
1.3	Action List Reviewed and updated		

	<p>Action A letter is be sent to the volunteer group, 'Northern Coast and Plains' encouraging them to continue in their present form.</p> <p>That the Northern and Yorke Landscape Board:</p> <ul style="list-style-type: none"> • <i>approve the establishment of five Landscape Forums within the region.</i> • <i>approve the structure and function of the Landscape Forums.</i> • <i>provide guidance on the preferred mechanism to select members to join a Landscape Forum</i> • <i>provide guidance on the preferred name for the 'Landscape Forums'.</i> • <i>approve the allocation of up to \$10,000 annually to support the delivery of the Landscape Forums across the region.</i> • <i>approve a Board representative present at each meeting</i> • <i>approve a review of the CAP groups after a trial period of 12 months from their commencement</i> <p><i>as presented to the NY Landscape Board Meeting of 27 July 2020</i> C Schaefer / G White CARRIED</p>
3.2	<p>Proposed Aboriginal Engagement Committee</p> <p>A proposal on the membership of the Aboriginal Engagement Committee was previously presented at the 22 June 2020 board meeting. The Board was invited to make a decision on the membership and a short discussion ensued. The proposal presented included representatives from Legatus and Regional Development Australia to join the committee.</p> <p>That the Northern and Yorke Landscape Board:</p> <ul style="list-style-type: none"> • <i>approve the invitation of representatives from Narungga, Nukunu, Ngadjuri, Kurna and Peramangk to sit on the N&Y Landscape Board's Aboriginal Engagement Committee</i> • <i>appoint three Board members to also sit on the Aboriginal Engagement Committee</i> • <i>approve the proposed meeting format of four meetings per year with every second meeting to be held on country</i> • <i>approve that the committee further refine its Terms of Reference</i> • <i>approve the payment of sitting fees and travel costs to representatives of Aboriginal organisations attending AEC meetings</i> • <i>review the new committee and its functionality after 12 months in operation.</i> • <i>endorse that representatives from Legatus and RDA be invited to join the committee</i> • <i>approve the allocation of funding of up to \$12,000 per annum</i> <p><i>as presented to the Northern and Yorke Landscape Board Meeting of 27 July 2020</i> A Baum / S Barrett CARRIED</p>
4. Items for Decision / Discussion / Noting	
4.1	<p>Calendar of events Reviewed.</p>

4.2	<p>Board Governance Statement</p> <p>The adoption of the regions interim board governance statement was briefly discussed and approved.</p> <p><i>That the Northern and Yorke Landscape Board:</i></p> <ul style="list-style-type: none"> • <i>consider and approve an interim Governance Statement, originally developed for the Northern and Yorke Natural Resources Management Board, until a thorough review is able to be undertaken to adapt to meet the changed requirements</i> <p><i>as presented to the Northern and Yorke Landscape Board Meeting of 27 July 2020.</i></p> <p style="text-align: right;">P Angus / G White CARRIED</p>
4.3	<p>Out of Session – Delegations</p> <p>The Board ratified the out of session delegation approval.</p> <p><i>That the Northern and Yorke Landscape Board:</i></p> <ul style="list-style-type: none"> • <i>acknowledge the urgency of the matter for decision as disclosed in the out-of-session briefing, as it relates to the commencement of the Northern and Yorke Landscape Board operations on 1 July 2020;</i> • <i>determine under section 22(5)(a) of the Landscape South Australia Act 2019 to endorse and adopt the procedure applied in this case, for giving notice to board members of the delegation for functions under the Landscape South Australia Act 2019 required to operate from 1 July 2020;</i> • <i>determine under section 22(5)(b) of the Landscape South Australia Act 2019 that the majority of members of the Board expressed their concurrence by return email to the Regional Executive Support Officer by COB on 1 July 2020, by indicating their approval on the out of session briefing, and that a majority decision will be taken to be made at a meeting of the Board;</i> • <i>dispense with the requirement to provide any other form of notice, notice of a meeting to the public under section 24(2) of the Landscape South Australia Act 2019; and</i> • <i>ratify the 'out of session' briefing for the approval of an Instrument of Delegation of powers and functions to staff in the Northern and Yorke Region, pursuant to section 37 of the Landscape South Australia Act 2019 (the Act), effective from 1 July 2020</i> <p><i>as presented to the Northern and Yorke Landscape Board Meeting of 27 July 2020.</i></p> <p style="text-align: right;">A Baum / P Angus CARRIED</p>
4.4	<p>Managing Strategic Governance</p> <p>This is the Board's Interim Forward Planner and it was noted that the Clare WAP will be added to the document when the date is known.</p>

	<p><i>That the Northern and Yorke Landscape Board:</i></p> <ul style="list-style-type: none"> • <i>consider and approve an interim Board Forward Planner, originally developed for the Northern and Yorke Natural Resources Management Board, subject to changes as a result of the natural resources management reform</i> <p><i>as presented to the Northern and Yorke Landscape Board Meeting of 27 July 2020</i> S Barrett / G White CARRIED</p>
4.5	<p>Proposed Gawler River Stormwater Management Plan</p> <p>It was suggested that the Board has an option not to endorse the motion, but it was proposed the Board support the development of the Plan as presented and they will be given the opportunity to identify any insufficiencies. Any identified will be noted and brought into consideration.</p> <p>That the Northern and Yorke Landscape Board:</p> <ul style="list-style-type: none"> • <i>supports in principle, the preparation of a stormwater management plan for the Gawler River downstream of the confluence of the North and South Para Rivers and encourages the inclusion of cultural heritage considerations into the brief for the plan.</i> • <i>notes the hydrological, and environmental characteristics of the catchment that should be incorporated into consideration of the catchment boundary for a proposed stormwater management plan in the Gawler River area; and that Green Adelaide staff are well positioned to provide advice to the Stormwater Management Authority and the Gawler River Floodplain Management Authority on behalf of both GA and N&Y regarding the boundary proposed for the plan</i> <p><i>as presented to the NY Landscape Board Meeting of 27 July 2020</i> G White / A Baum CARRIED</p>
4.6	<p>Federal Government's Fisheries Habitat Restoration Fund project</p> <p>As a preferred service provider, the Northern and Yorke Landscape Board have been contacted to develop a funding bid for the Federal Government's <i>Fisheries Habitat Restoration Fund</i>. The funding will include a 0.2 FTE for a Project Officer (the regions Aboriginal Partnerships Officer).</p> <p>That the Northern and Yorke Landscape Board:</p> <ul style="list-style-type: none"> • <i>note the submission of the Waraldi Project to the Fisheries Habitat Restoration Program requesting funding support.</i> <p><i>as presented to the NY Landscape Board Meeting of 27 July 2020</i> S Barrett / P Angus CARRIED</p>
4.7	<p>Service Level Agreement (SLA) – NY and H&F Landscape Boards and GA</p> <p>A tri party service agreement has been created between Green Adelaide, Hills and Fleurieu and Northern and Yorke.</p>

	<p>That the Northern and Yorke Landscape Board:</p> <ul style="list-style-type: none"> • note the Service Level Agreement (SLA) for 2020-21 between Green Adelaide and the Landscape Boards of Hills and Fleurieu and Northern and Yorke to support business continuity during this transition year. <p>as presented to the NY Landscape Board Meeting of 27 July 2020</p> <p style="text-align: right;">A Baum / G White CARRIED</p>
4.8	<p>Committed contracts and grants – FY2019-20</p> <p>This report summarises all the contracts and grants that were entered into for the financial year 2019-20</p> <p>Noted - A Baum advised that two contracts awarded on the list of grants and contracts are with the Clare Valley Wine & Grape Association and reminded the Board of her involvement.</p> <p>That the Northern and Yorke Landscape Board:</p> <ul style="list-style-type: none"> • note, review and analyse summary details provided of all contracts and grants that have been awarded by the Northern and Yorke Natural Resources Management Board during 2019-20, in accordance with delegated authority <p>as presented to the Northern and Yorke Landscape Board Meeting of 27 July 2020</p> <p style="text-align: right;">G White / P Angus CARRIED</p>
4.9	<p>Landscape Projects for 2019-20 report</p> <p>A verbal update was presented on the Commonwealth funded projects for the 2019-20 financial year including the realignment of the Living Flinders Project.</p> <p>That the Northern and Yorke Landscape Board:</p> <ul style="list-style-type: none"> • note the activities of the landscape projects for 2019-20 reporting period <p>(3.36 pm J Greenslade left the meeting)</p>
4.10	<p>Independent Community Group Insurance</p> <p>Insurance premiums are covered by SAICORP and nine community groups have been granted insurance cover for their volunteer work in environmental areas. It was suggested with the realignment of the boundaries, there may be other groups that could be offered the free insurance cover.</p> <p>Action</p> <p>Insurance cover is to be offered to volunteer groups undertaking environment work and further promotion of this free cover particularly with the realignment of the boundaries to be undertaken.</p> <p>That the Northern and Yorke Landscape Board:</p> <ul style="list-style-type: none"> • note the independent community groups that have been provided with insurance coverage while undertaking board related activities during the 2020-21 financial year

4.11	<p>Progress report on the delivery of Schedule 2 of the SLA</p> <p>This is a quarterly progress report regarding the work completed / not completed as part of the SLA.</p> <p>That the Northern and Yorke Landscape Board:</p> <ul style="list-style-type: none"> • <i>note the fourth quarter progress report on the delivery of services as outlined in Schedule 2 of the Department for Environment and Water/Northern and Yorke Natural Resources Management Board Service Level Agreement for 2019-20; and</i> • <i>note that a new SLA is currently being drafted and will be provided to the Northern and Yorke Landscape Board at a future meeting</i>
5. Standing Items for noting (to be discussed only if required)	
5.1	<p>Presiding members report</p> <p>The Presiding Member and General Manager have recently met with some council CEs and Mayors and other visits to councils in the region to be undertaken.</p>
5.2	<p>Board Member report</p> <p>One report received and tabled – Anna Baum Verbal reports from other board members</p> <p>Action</p> <p>The Manager of National Parks and Wildlife Service Yorke and Mid North be invited to address the Board on the development that is being undertaken in the Southern Flinders Ranges at Mt Remarkable National Park.</p>
5.3	<p>Regional Management Team report</p> <p>A new format meeting report was presented which reported against the Board’s five priorities.</p>
5.4	<p>Communications and Engagement report</p> <p>Noted</p>
5.5	<p>Correspondence</p> <p>The Grass Roots grant program was released with a total of \$170,700 in grant funds available.</p> <p>Noted – correspondence from Dr Anne Jensen regarding the long term survival of river red gums in the Northern and Yorke landscapes. Further work in this area is envisioned.</p>
5.6	<p>District Reports</p> <p>Quarterly district reports developed by district staff are aligned to the Board’s five priorities and are sent to all councillors for their information.</p>
6 In Camera Session (if required)	
6.1	

7 Meeting Closure

7.1	Invitations for next meeting Nil Action A Planning section is to be added to the August 2020 Board meeting <ul style="list-style-type: none">• One 'pillar' per meeting discussion to be initiated
7.2	Next meeting details - Gawler
7.3	Meeting closed 4.07pm

Signed



Caroline Schaefer
PRESIDING MEMBER