

## FREQUENTLY ASKED QUESTIONS

# Grassroots Grants

## Northern and Yorke Landscape Board 2021-22

Applications open on 30 April 2021 and close at 5pm on 11 June 2021, with projects to be completed by 30 June 2022. The online application portal will be open to anyone in that period via this link. All applications will be managed through Smarty Grants.

'Guidelines for Applicants' are available on our website.

### What's new in 2021-22?

Based on the first round of funding, together with feedback from the board, staff and project participants, there are several changes to Grassroots Grants for 2021/22. More detail about these changes is available in the Guidelines for Applicants document. The main changes include:

- Increased funding amount, with a total of \$221,000 available
- Online application process via SmartyGrants

### FAQs

#### 1. Who is eligible for Grassroots Grants?

Eligibility includes but is not limited to:

- volunteer groups
- non-government organisations
- schools
- progress associations
- peak organisations
- local government related community groups
- outdoor and recreational groups

An applicant must be a 'legal entity'.

#### 2. What is a legal entity?

- Individuals (also known as natural persons)
- Partnership (made up of two or more individuals)
- Corporations/companies under the Corporations Act 2001 – have a unique ACN and are represented by "Pty", "Pty Ltd" or "Ltd" following the company name
- Associations – incorporated under the Associations Incorporation Act 1985 (have "Inc." after their name)
- Trustees in a trust (e.g. John Smith as Trustee for the Smith Family Trust)
- Local Government – under Local Government Act 1999
- Most Australian Universities

### 3. What is not a legal entity?

- An unincorporated association or group
- A trust (e.g. Smith Family Trust) however the trustees can be. The trustees may be individuals or companies.
- Businesses/business names
- Some private schools. Some of the larger private schools are incorporated or companies, however many are not.
- Public Schools are NOT a legal entity, however the contract would be with the Minister of Education and Child Development, which is a legal entity.

### 4. When would I need to have a sponsor?

If you are not a legal entity e.g. a group of neighbouring landholders banding together for pest management activities, you will need someone, a person or organisation to be responsible for receiving and managing grant funding and completing reporting.

This could be the local council, or an individual. A sponsor's letter is required as part of your application if you are using a sponsor.

Another common example is an unincorporated Friends of Parks group, who would use Friends of Parks Inc. as their sponsor.

### 5. What kind of projects are eligible?

- Not-for-profit, local projects with environmental or sustainable agriculture benefit.
- weed management (priority will be given to weed management coordinated across neighbouring properties, or weed management with biodiversity or agricultural outcomes)
- pest or disease management
- fencing of native vegetation or revegetation
- erosion management
- revegetation
- watercourse or wetland management
- sustainable agriculture trials
- educational activities
- raising community awareness and participation in landscape management.

### 6. What can't the funding be used for?

- projects, works or activities already funded by other sources
- activities that are causing or likely to cause environmental damage, either directly or indirectly
- property boundary fencing
- preparation of the grant application
- purchase of machinery, plant and equipment that is not clearly outlined in the project budget table in the application form
- activities that occurred before the grant began, or that have already begun
- project management and administration costs of the applicant which are not related to the project and do not appear in the project budget table in the application form

- routine administration expenses, including, but not limited to, accommodation, office computing facilities, legal and accounting fees and bank charges
- existing debts or shortfalls
- marketing and promotion of the organisation or existing services (unless directly associated with the project and educational in nature)
- activities that are unlawful

## 7. Can I purchase equipment to help me undertake on-ground work?

Generally, funding is not provided for the purchase of assets which become the sole property of an individual. You are encouraged to borrow or hire equipment, however, purchase of equipment may be considered if it can be demonstrated that this is essential to the delivery of specified works by a community group for example.

## 8. Can I ask for 100% funding or do I have to match it somehow?

You can ask for your project to be fully funded however, to ensure a greater likelihood of the project being successful it is preferable that volunteer hours or other in-kind support is detailed in the application. Value for money is an assessed criteria.

## 9. Will I be able to get an extension past 5pm Friday 11 of June 2021 for a late application?

No, the grants will close at 5pm Friday 11th June 2021.

## 10. Can I apply more than once?

Yes, as long as the projects are separate and distinct and you or your organisation has the capacity to deliver them.

## 11. I am a landholder wanting a grant for works on my property. Can I apply?

As an individual you are eligible to apply. However, for your application to be considered for funding you will need to demonstrate community capacity building elements, community engagement and the benefit to the broader community. Alternatively you could apply for funding for a not-for-profit project in partnership with a community organisation.

## 12. I run a commercial business. Can I apply?

Yes, as long as the project and activities are not-for-profit and meets one or more of the priorities laid out in the Guidelines for Applicants.

## 13. When will I find out if I've been successful?

It is anticipated that the assessment and approvals process will take approximately six to eight weeks. All applicants will be advised whether or not their proposed project(s) were successful. Grant Agreements will then be sent to successful proponents.

## 14. When will I get paid?

Most grants will be paid 100% upfront. In some circumstances (a large grant, or a high risk project), we may negotiate a payment split e.g. 80% upfront, 20% on completion.

## 15. Will I be able to get an extension past 30 June 2022 if I need it?

It is preferable that all projects need to be completed within this time frame. Extenuating circumstances will be considered on a case by case basis.

## 16. Who can I ask for help with my application?

If you need any assistance with the technical content of your application please contact a member of the Grassroots Grant team below and they will be able to assist with your query or direct you to the most appropriate person.

Position	Contact	Email	Mobile
Community Engagement Officer	Liz Ninnes	<a href="mailto:liz.ninnes@sa.gov.au">liz.ninnes@sa.gov.au</a>	0458 144 562
Landscape Officer	Veronica Clayton	<a href="mailto:veronica.clayton@sa.gov.au">veronica.clayton@sa.gov.au</a>	0409 678 122
Aboriginal Partnerships Officer	Matt Turner	<a href="mailto:matthew.turner@sa.gov.au">matthew.turner@sa.gov.au</a>	0429 478 473

### More information

Phone: 08 8841 3444

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