

## LIMESTONE COAST LANDSCAPE BOARD

Meeting 1, 15 June 2020,  
Naracoorte Town Hall, 95 Smith Street, Naracoorte  
**Confirmed Minutes (Formal Session)**

<b>BOARD MEETING at 1:30pm</b>	
<b>1.0</b>	<b>PROCEDURAL</b>
<b>1.1</b>	<b>Opening/Welcome by Kerry DeGaris (Chair)</b>
<b>1.2</b>	<b>Acknowledgment of Country by Kerry DeGaris (Chair)</b>  We acknowledge and respect the traditional owners of the ancestral lands that we are meeting upon here today. We acknowledge elders past and present and we respect the deep feelings of attachment and relationship of Aboriginal peoples to country.
<b>1.3</b>	<b>Board Attendance:</b> Kerry DeGaris (KD) (Chair), Ben Hood (BH), Bruce Wood (BW), Mark Bachmann (MB), Miles Hannemann (MH), Penny Schulz (PS), Robbie Davis (RD).  <b>Staff Attendance:</b> Tim Collins (TC), Le-Anne Thomson (LT), Liz Perkins (LP), Abby Goodman (AG), Natalie Mistic (NM) & Anya Karsten (AK) (Minute-taker).
<b>1.4</b>	<b>Declarations of Interest</b>  Consistent with the Code of Conduct, board members and staff, in the interests of transparency, are required to declare any personal or pecuniary interests in any item forming part of the agenda as modified. The declaration of interest may become a conflict of interest if the matter has direct personal or pecuniary benefit or dis-benefit that would not be generally experienced by the wider community. At this point, the person must not take further part in the agenda item and must absent themselves from the meeting.  RD declared personal interest in In-Camera Item 2.2 "Forestry Regulation Consultation" due to holding a water licence; BW declared personal interest in In-Camera Item 2.2 "Forestry Regulation Consultation" due to holding a water licence in Zone 5A; MB declared personal interest in In-Camera Item 2.2 "Forestry Regulation Consultation" due to Nature Glenelg Trust holding a forestry water licence.
<b>1.5</b>	<b>Agenda Check</b>



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	<p>Pursuant to section 23 (5) of the <i>Landscape South Australia Act 2019</i>, it was resolved that the following items be determined by the board <i>in camera</i>:</p> <ul style="list-style-type: none"><li>• Item 2.2 Forestry Regulation Consultation;</li><li>• Item 2.3 Farmed deer compliance;</li><li>• Item 4.3 Enforcement and Compliance Register;</li><li>• Item 4.8 Other Business – MH – questions raised (Corellas and soil erosion).</li></ul>
<b>2.0</b>	<b>MEETING ITEMS</b>
<b>2.1</b>	<b>Public Gallery</b> Nil.
<b>2.4</b>	<b>Financial Summary for period ended 30 April 2020</b>  <b>Presenter: Le-Anne Thomson</b>  <b>Resolution - That the board:</b>  <ol style="list-style-type: none"><li>1. Notes the financial reports for the period ended 30 April 2020 and the key points highlighted in the summary report. It is important that this report is read in conjunction with the attached financial reports.</li></ol> <b>Noted.</b>
<b>2.5</b>	<b>Board committees</b>  <b>Presenter: Le-Anne Thomson</b>  <b>Points of Discussion:</b> <ul style="list-style-type: none"><li>• GFAC Charter will be reviewed and membership number will be revised to take into account current board's membership number;</li><li>• GFAC meetings could be held via Microsoft Teams;</li><li>• Landscape Plan Committee will be involved in public consultations;</li><li>• Tatiara WAP Stakeholder Advisory Committee – KD is currently a chair and a proxy nomination is required;</li><li>• Distribute a list of committees and Charters to the board members, seeking expressions of interest.</li></ul> <b>Resolution - That the board:</b>



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	<ol style="list-style-type: none"><li>1. Approves the following board committees: Governance, Finance and Audit; Landscape Plan Steering Committee; Tatiara WAP Advisory Group; Padthaway WAP Stakeholder Advisory Group; Lower Limestone Coast WAP Stakeholder Advisory Group; Lower Limestone Coast WAP Stakeholder Advisory Group and Limestone Coast WAP Science Review Steering Committee.</li><li>2. Appoints the following number of members to the following board committees<ul style="list-style-type: none"><li>○ Governance, Finance and Audit – 3 members, including board’s chair;</li><li>○ Landscape Plan Steering Committee – 2 members;</li><li>○ Tatiara WAP Advisory Group – 1 member, 1 proxy;</li><li>○ Padthaway WAP Stakeholder Advisory Group -1 member, 1 proxy ;</li><li>○ Lower Limestone Coast WAP Stakeholder Advisory Group – 1 Chair, 1 member;</li><li>○ Limestone Coast WAP Science Review Steering Committee – 2 members.</li></ul></li><li>3. Approves non-board committee membership number to the following non-board committees:<ul style="list-style-type: none"><li>○ Box Flat Dingo Control Committee – 1 member, 1 proxy;</li><li>○ Chairs Forum – 1 Chair;</li><li>○ Limestone Coast Bushfire Coordination Committee - 1 member, 1 proxy;</li><li>○ South East Aboriginal Focus Group – 1 member.</li></ul></li></ol> <p><b>Moved BW, Seconded RD &amp; carried.</b></p>
<b>2.6</b>	<p><b>Board meeting procedures</b></p> <p><b>Presenter: Le-Anne Thomson</b></p> <p><b>Points of Discussion:</b></p> <ul style="list-style-type: none"><li>● Chair will nominate location of each meeting;</li><li>● Meeting structure: workshop (list of topics for discussion, snapshot of each project, include field component).</li></ul> <p><b>Resolution - That the board:</b></p> <ol style="list-style-type: none"><li>1. Approves to meet on a bi-monthly basis.</li><li>2. Notes that additional meetings made be required in the early months of the 2020-21 financial year.</li><li>3. Sets meeting dates for the next 12 months, being 4<sup>th</sup> Thursday of every second month.</li><li>4. Approves varying locations throughout the region.</li></ol>



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	<p><b>Moved MH, Seconded RD &amp; carried.</b></p>
<p><b>2.7</b></p>	<p><b>Board governance: delegations and policies</b></p> <p><b>Presenter: Le-Anne Thomson</b></p> <p><b>Points of Discussion:</b></p> <ul style="list-style-type: none"><li>• From 1 July 2020 department staff will transition to the board and will require delegations in place;</li><li>• Delegations are guided by budget;</li><li>• 5% budget variance will require board approval under Treasure’s Instructions 8;</li><li>• BW: Question on notice to LT about the words “...providing they are within the programs and budgets approved by the Board” in Paragraph 3 of the “PROCUREMENT – CONTRACT PRE-APPROVAL – PROCUREMENT - PAYMENT &amp; DISBURSEMENT” Instrument of Authorisation, and asked whether they should also be in paragraphs 1 and 2 of the instrument as well.</li></ul> <p><b>Resolution - That the board:</b></p> <ol style="list-style-type: none"><li>1. Approves the Chair to sign the attached instruments of delegation once a delegation is received from the Minister.</li><li>2. Notes that the instruments of delegations will be reviewed on an annual basis.</li><li>3. Approves the adoption of the policies listed in attachment 8.</li><li>4. Notes that these policies will be reviewed and updated, where required to meet the needs of the board.</li></ol> <p><b>Moved MB, Seconded BH &amp; carried.</b></p>
<p><b>2.8</b></p>	<p><b>FOI Statement</b></p> <p><b>Presenter: Le-Anne Thomson</b></p> <p><b>Points of Discussion:</b></p> <ul style="list-style-type: none"><li>• Statement is a requirement of FOI Act;</li><li>• Statement is reviewed every 12 months.</li></ul> <p><b>Resolution - That the board:</b></p>



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	<p>1. Approves the Freedom of Information Statement to be published as a stand-alone document on the board’s website (attachment 1 to the board paper).</p> <p><b>Moved BW, Seconded PS &amp; carried.</b></p>
<b>3.0</b>	<b>CONSENT SCHEDULE</b>
<b>3.1</b>	<p><b>Consent Schedule</b></p> <ul style="list-style-type: none"><li>• <b>Current Items: 3.2.</b></li></ul> <p><b>Resolution – That the board:</b></p> <p>1. Adopted the recommendations contained in the Board Papers for item 3.2.</p> <p><b>Carried.</b></p>
<b>3.2</b>	<p><b>Correspondence Register</b></p> <p><b>Resolution - That the board:</b></p> <p>1. Noted the Correspondence Register for May and June 2020.</p> <p><b>Carried by consent.</b></p>
	<p><b><i>In Camera</i> Session – Commencement</b></p> <p><b>Resolution – That the board:</b></p> <p>1. Moves into the in camera session of the meeting at 1:35pm with the approved attendance of the following government staff – TC, LT, NM, LP &amp; AK.</p> <p><b>Moved MH, Seconded BW &amp; carried.</b></p>
<b>2.2</b>	<b>Forestry Regulation Consultation</b>



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<b>2.3</b>	<b>Farmed Deer Compliance</b>
<b>4.3</b>	<b><i>NRM Act 2004</i> Enforcement and Compliance Register</b>
	<b><i>In Camera</i> Session – Cessation</b>  <b>Resolution – That the board:</b>  1. Moved out of the in camera session of the meeting at 3:08pm.  <b>Moved BH, Seconded MB &amp; carried.</b>
<b>4.0</b>	<b>STANDING ITEMS</b>
<b>4.1</b>	<b>Limestone Coast Landscape Board – Out-of-Session Formal Session Minutes (05/06/2020)</b>  <b>Presenter:</b> Kerry DeGaris  <b>Resolution – That the board:</b>  1. Approved the Minutes of the Out-of-Session formal Limestone Coast Landscape Board meeting No 1A, held on 05/06/2020.  <b>Carried.</b>
<b>4.2</b>	<b>Business Arising</b>  Nil.
<b>4.4</b>	<b>Chair’s Report</b>  <b>Presenter:</b> Kerry DeGaris  <b>Points of Discussion:</b> <ul style="list-style-type: none"><li>• Report was tabled.</li></ul> <b>Resolution – That the Board:</b>



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	<p>1. Noted the Chair's Report.</p> <p><b>Noted.</b></p>
<b>4.5</b>	<p><b>Regional NRM Manager's Report</b></p> <p><b>Presenter:</b> Tim Collins</p> <p><b>Points of Discussion:</b></p> <ul style="list-style-type: none"><li>• Report was tabled.</li></ul> <p><b>Resolution – That the Board:</b></p> <p>1. Noted the Regional NRM Manager's report.</p> <p><b>Noted.</b></p>
<b>4.6</b>	<p><b>Approval for the Regional NRM Manager to action the decisions from the In-Camera Session of the Meeting No. 1</b></p> <p><b>Resolution – That the board:</b></p> <p>1. Delegates authority to the Regional NRM Manager to communicate in camera items from meeting No. 1 and resolutions to the relevant staff as necessary and appropriate.</p> <p><b>Moved BH, Seconded MH &amp; carried.</b></p>
<b>4.7</b>	<p><b>Meeting Review and communication</b></p> <p>Nil.</p>
<b>4.8</b>	<p><b>Other Business</b></p> <p>MH raised environmental issues – Corella numbers and destruction caused; soil erosion.</p> <p><b>Noted.</b></p>
<b>5.0</b>	<p><b>CLOSING</b></p>
	<p>Meeting closed at 4:30pm.</p>



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Revised Formal Minutes of the Limestone Coast Landscape Board, Meeting 1 held on 15 June 2020  
– confirmed as a true and correct record:

**Confirmed:**  \_\_\_\_\_

Kerry DeGaris, Presiding Member

**Date:** 27 August 2020